



INCORPORATED VILLAGE OF OCEAN BEACH

POST OFFICE BOX 457  
OCEAN BEACH, NEW YORK 11770-0457  
TEL: (631) 583-5940 FAX: (631) 583-7597  
www.villageofoceanbeach.org

JOSEPH C. LOEFFLER, JR., *Mayor*  
JAMES S. MALLOTT, *Trustee*  
WILLIAM A. WINGATE, *Trustee*  
STEVEN L. EINIG, *Trustee*  
KENNETH E. KLEIN, *Trustee*

MARY ANNE MINERVA, *Administrator*  
KEVIN J. SCHELLING, *Superintendent of Public Works*

**APPLICATION TO APPEAR BEFORE THE ZONING BOARD OF APPEALS**  
**FEE: \$500.00**  
**NON-REFUNDABLE**

**INCOMPLETE APPLICATIONS WILL BE RETURNED**

1. Applications must be submitted with complete information and will be reviewed for form and completeness. If found ready for a hearing, the applicant will be placed on agenda and the scheduled meeting will be posted and advertised.
2. A deposit of \$500/\$1,000 is required for a Residential and/or Commercial application to cover the costs associated with a Court Reporter. Costs in excess of deposit will be billed to the Applicant and alternatively, the unused portion will be automatically refunded to applicant upon receipt of court reporter's invoice.
3. The Applicant must do the necessary mailing to the adjacent property owners (Certified Mail-Return Receipt Requested) with affidavit of said mailing submitted to the Village no later than two (2) days prior to scheduled hearing, or you will be removed from the Agenda. (The Village Office may assist with identifying property owners).
4. **TEN (10) COMPLETE SETS** not less than fifteen (15) business days prior to scheduled meeting.

\*\*\*\*\*BELOW FOR OFFICE ONLY\*\*\*\*\*

Received

Yes No

\_\_\_ \_\_\_ Completed Application with all plans. A signed application to appear before the Zoning Board of Appeals, identifying the owner of the property as well as the Applicant. Application must be completed, front and back. The relief sought shall reference the specific paragraph of the Zoning Code of the Village of Ocean Beach. You may view the Village Code book at the Village office, during regular business hours or online at the Village's website: www.villageofoceanbeach.org.

\_\_\_ \_\_\_ A DENIED Building Permit Application is required.

\_\_\_ \_\_\_ A stamped copy of current survey, no older than five (5) years. (If survey is older than 5 years, a notarized affidavit stating that no work has been constructed on the property that would alter the survey as submitted).

\_\_\_ \_\_\_ A plot plan showing proposed construction, including dimensions, zoning calculations which report existing, allowed and proposed. A MARKED UP SURVEY IS NOT ACCEPTABLE.

***ALL SUBMISSIONS SHALL BE LEGIBLE, PREFERABLY TYPED, BUT MAY ALSO BE NEATLY PRINTED OR HAND WRITTEN.***



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APPLICATION TO APPEAR BEFORE THE ZONING BOARD OF APPEALS

(To be filled in by Board of Appeals)

Number
Permit Issued 200
Permit Expires 200
Zoning District
Approved for Public Hearing 200
Denied 200

This application is to be submitted in DUPLICATE. Use ink or typewriter. ANSWER ALL THE FOLLOWING:
The Owner of this property is:

(Name) (Address)

Applicant:

(Name) (Address)

- 1. Appeal from Building Inspector's Decision.
2. Regulation.
3. Appeal for variation.

RELIEF SOUGHT:

as provided in Article 18, Paragraph

Lot Number Size of Lot: Feet Front Feet Deep

Estimated value of proposed work \$

Name of Street Side of Street: North East South West

Nearest Cross Street Distance from this cross street Ft.

Property is north east south west from Cross Street

If on Corner, which corner, northeast, northwest, southeast, southwest
(Designate by marking with an "X" in the correct space.)

NATURE OF PROPOSED WORK

- Construction of a new building.
Addition to a building.
Alteration to a building.
Other work. Describe:

OCCUPANCY

- Main Building
One-family dwelling
Two-family dwelling
-family apartment house
Store building
Other:

Signed
Date

Findings of the BOARD OF APPEALS:



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## APPLICATION TO APPEAR BEFORE THE ZONING BOARD OF APPEALS (CONT'D.)

1. Has building permit been refused by Building Inspector \_\_\_\_\_
2. Is there a school, church or a hospital within 200 feet of the premises in question? \_\_\_\_\_
3. Name and address of owner directly north \_\_\_\_\_  
\_\_\_\_\_
4. Name and address of owner directly south \_\_\_\_\_  
\_\_\_\_\_
5. Name and address of owner directly east \_\_\_\_\_  
\_\_\_\_\_
6. Name and address of owner directly west \_\_\_\_\_  
\_\_\_\_\_
7. Name and address of first building to the north \_\_\_\_\_  
and approximate distance from this property \_\_\_\_\_ feet.
8. Name and address of first building to the south \_\_\_\_\_  
and approximate distance from this property \_\_\_\_\_ feet.
9. Name and address of first building to the east \_\_\_\_\_  
and approximate distance from this property \_\_\_\_\_ feet.
10. Name and address of first building to the west \_\_\_\_\_  
and approximate distance from this property \_\_\_\_\_ feet.

ZONING SPECIFICATIONS. Fill in for new building, or addition to existing building, or a change of occupancy.

	North	
West		East
	South	

Indicate on the plot plan street names, the location and size of the property, the location, size and setbacks of proposed buildings, and the location of all existing buildings. Show proposed building (s) in dotted line and existing buildings (s) in solid line.

Size of property \_\_\_\_\_ft. x \_\_\_\_\_ft.  
 Size and use of existing buildings, if any \_\_\_\_\_  
 \_\_\_\_\_  
 Ground floor area \_\_\_\_\_sq. ft.  
 Height (from grade to ridge) \_\_\_\_\_ft.  
 Front yard setback \_\_\_\_\_ft.  
 Side yards N \_\_\_\_\_ft. and S \_\_\_\_\_ft.  
 (or) W \_\_\_\_\_ft. E \_\_\_\_\_ft.  
 Rear Yard \_\_\_\_\_ft.  
 If on corner setback from side street \_\_\_\_\_ft.  
 What is the average setback of existing buildings on street?  
 \_\_\_\_\_ft.

Note: All distances are net, as measured from property line to nearest part of building.

